



STATION: ..... DATE: .....

**ESSENTIAL INSTRUCTIONS**

1. To be completed in DUPLICATE when SECTION A is applicable and in TRIPLICATE when SECTION B is applicable. (For distribution see overleaf)
2. Cross through in section(s) A or B below, whichever is inapplicable bearing in mind that Section D (Testimony), on the reverse side must ALWAYS be completed.
3. Insert in ink full particulars, as appropriate.
4. Obtain initials of passengers, in ink, to all alterations and deletions.
5. Refunds against last Passenger tickets/Exchange Orders/Miscellaneous Charges Orders are NOT covered by this form and may only be covered by the separate Indemnity Form (Refunds) in accordance with current instructions, in the Accounting Regulations Manual.

**SECTION A**

**ABSENCE OF IRREGULARITY OF TRAVEL DOCUMENT(S)**

I, undersigned, hereby acknowledge that my attention has been drawn to the absence of or irregularity in my\*

hereinafter referred to as the said Travel Document(s) or to have the said Travel Document(s) put in order, as the case may be, but I nevertheless elect to travel and, in consideration of being allowed to do so, I hereby undertake and agree:-

- a) to bear any consequent loss, expense, delay or damage which may accrue to me;
- b) to indemnify and hold harmless Air Zimbabwe Corporation, its servants and Agents, from and against any and all actions, claims, proceedings, costs, losses, damages, charges and expenses arising directly or indirectly out of the absence or, or irregularity in, the said Travel Document(s).

\* INSERT: "PASSPORT", "VISA", "PERMIT", "HEALTH CERTIFICATE"/etc, as appropriate

**SECTION B**

**ISSUE OF DUPLICATE (AIRLINE) TRAVEL DOCUMENT(S)**

Having lost or mislaid\*

Ticket No: ..... Issued by: ..... at ..... on .....

	<u>ROUTING</u>	<u>VALIDITY</u>
Coupon 1	_____ / _____	UNUSED/USED
Coupon 2	_____ / _____	UNUSED/USED
Coupon 3	_____ / _____	UNUSED/USED
Coupon 4	_____ / _____	UNUSED/USED

(herein referred to as "the said Travel Document(s)". I, the undersigned request you to issue to me, either a duplicate of the said Travel Document(s), as Air Zimbabwe Corporation may deem necessary and in consideration of such issue I hereby undertake and agree:-

to indemnify and hold harmless Air Zimbabwe Corporation, its servants and agents, from and against any action, action claims, proceedings, costs loses, damages, charges and expenses arising, directly or indirectly , out of m any and all by any manner of the said Travel Document(s).

to return to Air Zimbabwe Corporation, the said Travel Document(s) in the event of my recovering possession thereof at any time.

to advise Air Zimbabwe Corporation should it some to my knowledge at any time that another person has come into possession of the said Travel Document(s).

\* INSERT: "PASSENGER TICKET AND BAGGAGE CHECK" and/or "EXCHANGE ORDER" and or "MISCELLANEOUS CHARGES ODER", as appropriate.



SECTION C: THIS SECTION TO BE COMPLETED IN ALL CASES

- 1.(a) State full routing or lost Ticket (b) State which portion of Ticket was lost
2. When and to which office was the loss reported?
3. How was the loss of Ticket/M.C.O. occasioned?
4. How was travel completed in respect of lost portion of Ticket/M.C.O.?
5. Was replacement Ticket purchased?
State: Ticket No.
Office of Issue:
Routing of new tickets:
Fare charged:
NOTE: This corporation can not undertake to investigate the refund claim in terms of this From of Indemnity until at least three months after date of time of the lost ticket.

SECTION D: TESTIMONY TO BE COMPLETED IN ALL CASES

FULL NAME OF PASSENGER: (in BLOCK letters)
PERMANENT RESIDENTIAL ADDRESS:
SIGNED AT: THIS DAY OF 20
SIGNATURE:
SIGNATURE OF WITNESS:
ADDRESS:

OFFICIAL STAMP

DOCUMENT NO: / Issued in Lieu

DISTRIBUTION

WHEN SECTION A APPLICABLE

- 1. Station File (Ship's Papers)
2. Dest Station (Forward with aircraft)
3. Security Officer, Air Zimbabwe, Harare for Backlisting

WHEN SECTION B APPLICABLE

- 1. Station File
2. To Accounts to support of new ticket